



**1921–2021 ■ 100 YEARS OF NONPROFIT EDUCATION**

## **2021 CENTENNIAL INSTITUTE FAQS (UPDATED SEPTEMBER 24, 2021)**

*Institute will follow the latest guidelines, and will adjust plans as needed. Responses to the questions below are subject to change as the situation continues to develop and we receive more information. Please be sure to check back for the most up-to-date information. If you have any further questions, please contact the Institute office at [iom@uschamber.com](mailto:iom@uschamber.com) or 202-463-5570. Thank you for your continued patience and understanding. We look forward to being back on-site in November!*

### **COVID-RELATED**

#### **What is the mask policy?**

The Chamber strongly encourages the wearing of masks for all IOM participants when not actively eating or drinking. While the majority of the UGA community wear masks indoors, there is not a formal mask mandate.

Institute will follow policies and protocols in accordance with the U.S. Chamber of Commerce and local, state, and federal governments. Updated information will be provided as it gets closer to November, if necessary.

#### **Are vaccinations required for in-person attendance?**

Yes. The U.S. Chamber of Commerce and its affiliate, the U.S. Chamber of Commerce Foundation, are committed to the safety of our visitors, our team, and our communities. We require Chamber employees and external guests of Chamber events to be fully vaccinated to participate in Chamber events (i.e., at least two weeks since receiving the Johnson & Johnson shot or the second Moderna or Pfizer shot). This includes offsite events, such as Institute for Organization Management.

All participants will be asked to complete documentation during the registration process and upon arrival on-site attesting to their health and vaccination status. We will adjust our plans as needed to follow the latest guidance. Please note this does not apply to venue staff.

#### **Will social distancing rules be in effect?**

Based on current guidelines, we do not anticipate rooms to be set with social distancing. However, please reach out directly to Institute staff if you would like special accommodations.



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**Where can I find more COVID-related resources from UGA?**

UGA COVID-19 information and resources can be found by [clicking here](#), including specific [Cleaning and Safety Protocols](#). Additionally, please see their [Client Safety Bulletin](#) and their [Self-Assessment](#).

**Where can I find more information on the U.S. Chamber's policy for hosting events in Washington, DC?**

Please [click here](#) for protocols for visitors to the U.S. Chamber.

**REGISTRATION**

**When will registration launch, and what is the early enrollment deadline?**

Registration will launch in late September and there will no longer be an early enrollment deadline.

**Why is tuition the same for both in-person and virtual participation?**

The content and education are the same, whether consumed in-person or virtually. However, there are added fees required to produce a hybrid event. Those participating virtually will not have to incur travel, lodging, or any costs typically associated with an in-person event.

**Will the site/individual classes be capped?**

Institute will operate in accordance with U.S. Chamber guidelines for events. Based on those current guidelines, we are reviewing capacity numbers with UGA, however, it is our belief that anyone wanting to attend in-person this November will have the opportunity to do so and that the site and individual classes will not need to be capped.

**Will anyone receive priority registration?**

Since we believe that anyone wanting to attend in-person will have the opportunity to do so, priority registration will not be offered.



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## SCHOLARSHIPS

### **When will the scholarship application launch and what is the deadline?**

The scholarship application has closed, and all applicants have been notified.

### **Will my 2020 State Partner Scholarship (SPS) be honored in 2021?**

Yes, all State Partner Scholarships awarded in 2020 will be honored in 2021.

### **Do I have to reapply for an Institute scholarship even though I already applied in 2020?**

Yes, in order to have been considered for a 2021 Institute scholarship, you should have submitted a new application prior to the August 1 deadline.

## HYBRID/VIRTUAL

### **What platform are you using?**

We will utilize the Swoogo and Zoom platforms.

### **Will classes be recorded and available to watch on demand?**

No, classes will be live streamed only and will not be recorded.

### **Will I be required to keep my camera on?**

No, you are not required to do so. However, you are highly encouraged to be on camera as much as possible.

### **How much of the room will the camera capture? Will it be focused on the faculty member?**

The camera will be placed in either the back or side of the room and will appear as though you are an attendee sitting in the room. It will provide a wide-angle view of the room. You are encouraged to follow along with the presentation through the materials that will be provided in the app.

### **How can I ask questions to the faculty and to my in-person classmates?**

You can utilize the ‘raise hand’ and chat features to ask questions. The in-person moderator, most likely the Class Advisor, will relay the question appropriately.



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**How will I participate in group work?**

Virtual attendees will engage in group work with fellow virtual participants through various breakout rooms. Faculty may join the breakout rooms.

**Will Institute offer a hybrid or virtual experience in future years?**

We anticipate that Institute will resume its traditional in-person only format starting in 2022. We expect that the hybrid/virtual experience is a one-time only special exception in response to the pandemic.



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