



# INSIDER'S GUIDE

## 2012 NORTHEAST INSTITUTE

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# NORTHEAST INSTITUTE

## 2012 SITE GUIDE



Below are some helpful resources for you to use while attending Institute.

### Computer Access

Wireless Internet is available in both the West Apartments and in Bartley Hall. Complimentary Wi-Fi is available in all guest rooms at the Radnor Hotel.

### Institute Office

The Institute office is located in Bartley Hall (*room to be determined*). Hours are as follows:

Monday, 7:30am – 4:15pm  
Tuesday, 7:30am – 2:15pm  
Wednesday, 7:30am – 5:15pm  
Thursday, 7:30am – 4:15pm

### Mailing Address

If you'd like to have something mailed to you while onsite, please address the package as follows:

Attention: Your Name  
USCC Institute  
VUBox 3651 – Kennedy Mailroom  
800 E. Lancaster Avenue  
Villanova, PA 19085

The mailroom is open Monday through Friday from 8:30am – 4:00pm.

### Meals

The Institute Mixer, Big Bash, breakfast, lunch, and refreshment breaks are all included as part of your activity fee. All refreshment breaks will be served in Bartley Hall Atrium. Breakfast and lunch will be served in Dougherty Hall.

### Medical Emergencies

In the event of an emergency, the Institute staff suggests three local medical options. For emergency medical care and ambulance service is provided free of charge by the Villanova Emergency Medical Service, 610-519-4444.

The closest group of physicians is at:

Penn Medicine at Radnor  
250 King of Prussia Road  
Radnor, PA  
610-902-2000

Bryn Mawr Hospital and its emergency room are closest to campus at:

113 South Bryn Mawr Avenue  
Bryn Mawr, PA  
610-526-3000

### Parking

On-campus parking is free of charge. Guest parking passes will be sent via confirmation e-mail, and will also be available at registration on Sunday. Please note that the university requires parking passes to be displayed at all times. Suggested parking includes:

- The main Lancaster Avenue lot
- The South Campus lot
- The West Campus Apartments' lot

Parking violations will result in tickets and/or towing. Parking is free of charge for guests staying overnight at the Radnor Hotel.

### Transportation

Philadelphia International Airport is located 35 minutes from Villanova. More information can be found at [www.phl.org](http://www.phl.org).

Passengers may also travel to Villanova by train on the SEPTA R5 commuter rail system, which connects campus eastward with Center City Philadelphia, the Philadelphia AMTRAK train station, the Philadelphia International Airport, and other western suburban destinations. SEPTA train and bus information can be found online at [www.septa.org](http://www.septa.org).

# NORTHEAST INSTITUTE

## SCHEDULE OF ACTIVITIES



### 2012 NORTHEAST INSTITUTE

#### Sunday, July 29<sup>th</sup>

11:00 a.m.–11:30 a.m. **Board of Regents Meeting:** Health Services Building Room 200  
11:30 a.m.–12:15 p.m. **Board of Regents & Class Advisor Briefing:** Health Services Building Room 200  
12:15 p.m.–12:45 p.m. **Board of Regents & Class Advisor Lunch:** Health Services Building Room 200  
12:45 p.m.–1:00 p.m. **Class Advisor Additional Business:** Health Services Building Room 200  
2:00 p.m.–5:00 p.m. **Institute Registration:** Bartley Hall Atrium  
2:00 p.m.–6:00 p.m. **Villanova Housing Check-in:** Jackson Hall  
3:30 p.m.–4:00 p.m. **Bonus Session:** What You Need to Know Before Your First Class, Bartley Hall  
4:00 p.m.–4:30 p.m. **Bonus Session:** Institute and Social Media, Bartley Hall  
4:30 p.m.–5:00 p.m. **Graduation Rehearsal (4<sup>th</sup> year participants):** Bartley Hall  
4:30 p.m.–5:00 p.m. **Campus Tour:** Leaving from Jackson Hall  
5:00 p.m.–5:45 p.m. **Homeroom:** Bartley Hall Individual Classrooms  
6:00 p.m.–6:45 p.m. **Institute Kickoff:** Connelly Center Cinema  
6:45 p.m.–8:45 p.m. **Institute Mixer:** West Campus Apartments Lawn

#### Monday, July 30<sup>th</sup>

7:00 a.m.–8:00 a.m. **Breakfast:** Donahue Hall  
7:30 a.m.–8:00 a.m. **Registration:** Institute Office, Bartley Hall  
8:00 a.m.–11:30 a.m. **Core Classes:** Bartley Hall Individual Classrooms (*Break: 9:30–10:00 a.m.*)  
11:30 a.m.–12:30 p.m. **Lunch:** Donahue Hall  
12:30 p.m.–4:00 p.m. **Core Classes:** Bartley Hall Individual Classrooms (*Break: 2:00–2:30 p.m.*)  
1:30 p.m.–2:00 p.m. **Class Advisor Meeting:** Faculty/Regent Lounge, Bartley Hall  
6:30 p.m. **Class Dinners**

#### Tuesday, July 31<sup>st</sup>

7:00 a.m.–8:00 a.m. **Breakfast:** Donahue Hall  
8:00 a.m.–11:30 a.m. **Core Classes:** Bartley Hall Individual Classrooms (*Break: 9:30–10:00 a.m.*)  
9:00 a.m.–9:30 a.m. **Class Advisor Meeting:** Faculty/Regent Lounge, Bartley Hall  
11:30 a.m.–12 noon **Lunch:** Box lunches available in Bartley Hall Atrium  
12 noon–2:00 p.m. **Elective Classes:** Bartley Hall Individual Classrooms  
7:00 p.m. **Faculty/Volunteer Dinner:** St. Mary's Hall Lobby

#### Wednesday, August 1<sup>st</sup>

7:00 a.m.–8:00 a.m. **Breakfast:** Donahue Hall  
8:00 a.m.–10:00 a.m. **Elective Classes:** Bartley Hall Individual Classrooms  
10:00 a.m.–10:30 a.m. **Morning Break:** Bartley Atrium  
10:30 a.m.–12:30 p.m. **Elective Classes:** Bartley Hall Individual Classrooms  
12:30 p.m.–1:30 p.m. **Lunch:** Donahue Hall  
1:30 p.m.–5:00 p.m. **Core Classes:** Bartley Hall Individual Classrooms (*Break: 3:00–3:30 p.m.*)  
2:30 p.m.–3:00 p.m. **Class Advisor Meeting:** Faculty/Regent Lounge, Bartley Hall  
6:30 p.m.–7:15 p.m. **Graduation Ceremony:** Villanova Conference Center  
7:30 p.m.–10:30 p.m. **Big Bash:** Villanova Conference Center

#### Thursday, August 2<sup>nd</sup>

7:00 a.m.–8:00 a.m. **Breakfast:** Donahue Hall  
8:00 a.m.–11:30 a.m. **Core Classes:** Bartley Hall Individual Classrooms (*Break: 9:30–10:00 a.m.*)  
9:00 a.m.–9:30 a.m. **Class Advisor Meeting:** Faculty/Regent Lounge, Bartley Hall  
11:30 a.m.–12:30 p.m. **Lunch:** Donahue Hall  
12:30 p.m.–4:00 p.m. **Core Classes:** Bartley Hall Individual Classrooms (*Break: 2:00–2:30 p.m.*)  
4:00 p.m. **2012 Northeast Institute Concludes**

# NORTHEAST INSTITUTE 2012 RESOURCE GUIDE



## VILLANOVA TRANSPORTATION

### Ground Transportation

Bennett Cab Service	610-525-1770
Gallagher Taxis	610-664-0730
Main Line Taxi Co.	610-525-6230
Maxwell Cab Co. Inc.	610-896-5100

### Rental Cars

AVIS	800-831-2847
Budget	800-527-0700
Dollar	800-847-4389
Enterprise	800-325-8007
Hertz	800-654-3131
National/Alamo	800-227-7368
Thrifty	800-800-4000

## DINING SUGGESTIONS

### 333 Belrose

This Main Line hot spot serves an eclectic menu featuring Asian and Latin American accents. Umbrellas and picnic-style tables provide open seating on the patio, and the dining room's contemporary décor includes warm lighting, sleek wood, and vibrant oil paintings. Price range: \$\$\$.

#### 333 Belrose Lane, Radnor

610-293-1000

[www.333belrose.com](http://www.333belrose.com)

### Azie on Main

As per their website, consider Azie on Main your palate's passport to a myriad of culinary splendors! The menu consists of global Asian cuisines ranging from sushi to Thai with influences from parts of Europe. Sushi bar and outdoor dining creates a fun, zen atmosphere. Price range: \$\$.

#### 789 E Lancaster Ave, Villanova

(610) 527-5700

<http://www.azieonmain.com>

### Glenmorgan Bar & Grill

Restaurant is located inside the Radnor Hotel. An upscale American pub, Glenmorgan Bar & Grill will satisfy your need for televised sports and billiards, as well as great food. Its menu features burgers and other

traditional bar fare, and its shrimp and crab cocktail is served in a martini glass. Price range: \$\$.

#### 593 East Lancaster Avenue, St. Davids

610-341-3188

[www.glenmorgan.com](http://www.glenmorgan.com)

### Hana Japanese Restaurant

This unassuming Japanese restaurant hidden in a shopping center attracts locals in the know. All of its food is lovingly prepared, but here the sushi really stands out, as its selection is standard, but elegant in its simplicity and freshness. Full dinners are a great bargain and include miso soup, noodles with vegetables, and fried tofu. Price range: \$\$.

#### 387 West Lancaster Avenue, Wayne

610-687-3320

### Minella's Main Line Diner

Go here for your standard diner fare—24 hours a day, 7 days a week. Its extensive menu includes breakfast foods such as eggs, pancakes, and waffles, hot and cold sandwiches, burgers, wraps, salads, seafood, steaks, and Italian and Greek specialties. Plus, all baking is done on the premises. Price range: \$\$.

#### 320 Lancaster Avenue, Wayne

610-687-1575

[www.minellasdiner.com](http://www.minellasdiner.com)

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## Peace A Pizza

A pizza joint where families, teens, college kids, and young professionals come for a quick bite, this restaurant is self-service, and all about the pizza. One large gourmet slice (or two for a larger appetite) with a thin and crispy crust and fresh sauce, usually does the trick. Toppings vary daily, but plain cheese and pepperoni are always available. Price range: \$.

**1125 West Lancaster Avenue, Rosemont**  
610-581-7010  
[www.peacepizza.com](http://www.peacepizza.com)

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## Positano Coast

With a 360-degree view of Historic Philadelphia, Positano Coast's lounge and terrace are wonderful spots for casual cocktails and dining under the stars. The restaurant, located in Old City offers small-plate servings of modern Italian cuisine featuring seafood, "crudo" (the Italian version of sushi) and creative variations on many classic Italian dishes.

Price range: \$\$\$.

**212 Walnut Street, 2nd floor, Philadelphia**  
215-238-0499  
[www.positanocoast.net](http://www.positanocoast.net)

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## Teresa's Cafe & Next Door Bar

Teresa's Cafe cooks up solid Italian fare with no fuss. With decadent pasta specials and pizzas to share, you can't go wrong with this local establishment. Teresa's Next Door is also a great place to catch up with a friend and enjoy a signature cocktail. Price range: \$\$.

**124 N. Wayne Avenue, Wayne**  
610-293-9909  
[www.teresas-cafe.com](http://www.teresas-cafe.com)

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## Water Works Restaurant and Lounge

Sitting just below the Philadelphia Museum of Art is a gorgeous restaurant and lounge on the banks of the Schuylkill River. Water Works provides great service, a lovely ambiance and inventive and excellent food. The menu tends toward Greek and Mexican cuisines such as grilled octopus, teeny-tiny meatballs over roasted eggplant, grilled haloumi cheese, and rack of lamb with goat cheese "pillows." Price range: \$\$.

**640 Water Works Road, Philadelphia**  
215-236-9000  
[www.thewaterworksrestaurant.com](http://www.thewaterworksrestaurant.com)

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## ACTIVITIES AND ATTRACTIONS

### The Academy of Natural Sciences

A museum of natural history operating since 1812, the Academy of Natural Sciences undertakes research and education that focus on the environment and its diverse species. The museum is one of the city's top cultural attractions and is famous for its dinosaurs, live butterflies, and dioramas.

**1900 Benjamin Franklin Parkway, Philadelphia**  
215-299-1000  
[www.ansp.org](http://www.ansp.org)

### Fairmount Park Philadelphia

As the nation's largest urban park, Fairmount Park serves as the scenic surroundings to the Philadelphia Museum of Art, home to America's first zoo, and

picnic grounds for an entire city. Exploring the lawns and winding streets of this immense park will lead you to a handful of spectacular house museums, statues, and a Japanese teahouse.

**4231 N. Concourse Drive, Philadelphia**  
215-685-0000  
[www.fairmountpark.org](http://www.fairmountpark.org)

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### Glen Foerd on the Delaware

Built in 1850, this magnificent 18-acre estate mansion on the Delaware River is noted for its architecture, grand staircase, Haskel pipe organ, Tiffany-style stained-glass skylights, antique furniture, and an original rathskeller. It is the last surviving riverfront

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estate in Philadelphia that is open to the public. Guided tours are available by appointment.

**5001 Grand Avenue, Philadelphia**  
215-632-5330  
[www.glenfoerd.org](http://www.glenfoerd.org)

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### The Franklin Institute Science Museum

The most visited museum in Philadelphia, the Franklin Institute offers exciting new attractions including a 3D theater, an indoor SkyBike, and the Sports Challenge, plus a giant walk-through heart and four floors of interactive electrifying exhibits.

**222 North 20th Street, Philadelphia**  
215-448-1200  
[www.fi.edu](http://www.fi.edu)

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### The Gardens at Morris Arboretum

This 92-acre tranquil Victorian garden contains a spectacular collection of rare and unusual trees, a formal rose garden, a swan pond, an unusual fernery, and colorful flower gardens. Special features include the Garden Railway Display and a collection of sculpture throughout the gardens.

**100 Northwestern Avenue, Philadelphia**  
215-247-5777  
[www.business-services.upenn.edu/arboretum](http://www.business-services.upenn.edu/arboretum)

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### National Constitution Center

Established by the Constitution Heritage Act of 1988, the National Constitution Center first opened its doors on July 4, 2003. This center tells the story of the U.S. Constitution through more than 100 interactive and multimedia exhibits, photographs, sculpture, text, film, and artifacts.

**525 Arch Street, Philadelphia**  
215-409-6600  
[www.constitutioncenter.org](http://www.constitutioncenter.org)

### Philadelphia Museum of Art

As one of the largest art museums in the United States, the Philadelphia Museum of Art presents more

than twenty-five exhibitions each year. The Museum showcases more than 2000 years of human creativity, the collections and special exhibitions present masterpieces of painting, sculpture, decorative arts, and architectural settings from Europe, Asia, and the Americas.

**26th St. at Benjamin Franklin Pkwy, Philadelphia**  
215-763-8100  
[www.philamuseum.org](http://www.philamuseum.org)

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### Philadelphia Zoo

America's first zoo and home to over 1600 animals, the Philadelphia Zoo features white lions, polar bears, elephants, reptiles, and magnificent birds from around the world. The PECO Primate Reserve houses 10 primate species, including gorillas, orangutans, lemurs, langurs, and gibbons. The Philadelphia Zoo offers a variety of programs geared towards families and adults.

**3400 West Girard Avenue, Philadelphia**  
215-243-1100  
[www.philadelphiazoo.org](http://www.philadelphiazoo.org)

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### The Rodin Museum

The greatest hits of the famed 19th-century sculptor are all here – bronze casts of *Eternal Springtime*, *The Gates of Hell*, *The Burghers of Calais*, and, of course, *The Thinker*. Bold, energetic and emotionally intense, these works are set in a temple-like building down the Benjamin Franklin Parkway from the Philadelphia Museum of Art, which administers the collection. You will find more than 120 of the French master's sculptures here, as well as a fascinating collection of drawings, paintings and studies.

**Benjamin Franklin Pkwy at 22nd St., Philadelphia**  
215-763-8100  
[www.rodinmuseum.org](http://www.rodinmuseum.org)

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### Independence Hall

Independence Hall was the birthplace of our nation. This historic site was originally built as the Pennsylvania State House, and it is where the Declaration of Independence was first adopted and where the U.S. Constitution was written.

**Between 5th and 6th and Chestnut Streets,  
Philadelphia**  
215-597-8974  
[www.nps.gov/inde](http://www.nps.gov/inde)

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### Congress Hall

Between 1790 and 1800, Philadelphia served as the capital of the United States. During that time, the House of Representatives and Senate met at Congress Hall. This building was also the site of George Washington's second inauguration, and the transfer of power to John Adams as the second president.

**6th and Chestnut Streets, Philadelphia**  
215-597-8974  
[www.nps.gov/inde](http://www.nps.gov/inde)

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### Philadelphia City Hall

Directly in the heart of Philadelphia, this 510 ft high landmark is William Penn's choice as the exact center of the city. The building has a 100 year history of public life and is currently at the crux of politics in the city.

**Broad and Market Streets, Philadelphia**  
215-686-2840  
[www.philadelphiacityhall.org](http://www.philadelphiacityhall.org)

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### Pennsylvania Academy of the Fine Arts

Founded in 1805, the Pennsylvania Academy has been home to America's artists for 200 years. The Academy collects and exhibits the work of distinguished American artists, and is renowned for training fine artists. Opened in 1876 to celebrate the Centennial, the museum building is a national historic landmark.

**118-128 North Broad Street, Philadelphia**  
215-972-7600  
[www.pafa.org](http://www.pafa.org)

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### Liberty Bell Center

Visitors are able to see an exhibit about the Liberty Bell, focusing on its origins and its modern day role as an international icon of freedom. The exhibit illuminates the Bell's storied past, focusing on both liberty attained and on liberty not yet realized. There is also a new film on the Liberty Bell produced for the National Park Service by the History Channel.

**6th and Market Streets, Philadelphia**  
215-597-8974  
[www.nps.gov/inde/liberty-bell-center](http://www.nps.gov/inde/liberty-bell-center)

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*For more information on things to do in and around Villanova,  
please contact the Philadelphia Convention and Visitors Bureau at 215-636-3300 or visit [www.pcvb.org](http://www.pcvb.org).*

# INSTITUTE GUIDELINES POLICIES & PROCEDURES



## **Release and Waiver**

In consideration of being permitted to participate in the Institute program, the participant releases and discharges the U.S. Chamber of Commerce and its directors, officers, and employees from any and all claims, demands, actions, or damages of any kind arising in any manner from the participant's involvement in the Institute program. The participant also understands and assumes any risks associated with participation in the Institute program. To maintain high standards of scholarship and behavior, Institute reserves the right to reject or terminate any enrollment.

## **Absence**

In order to successfully complete the Institute program requirements and to receive the IOM graduate recognition, a participant must make up any classroom instruction not attended through Institute instruction only (i.e., sitting down with an instructor one-on-one, writing a paper, or making class up at another Institute site). One member of each Board of Regents will be responsible to implement this policy onsite and report any deficiencies by any attendee to Institute staff.

## **Damage and Destruction of Property**

Participants agree to be responsible for all damage caused to persons or property during the entire duration of Institute and to indemnify and hold harmless the U.S. Chamber and its officers, directors, employees, agents, affiliates, successors, and assigns against and from any and all demands, damages, liabilities, and losses, or any pending or completed actions, claims, suits, complaints, proceedings, or investigations (including reasonable attorney's fees and other costs or expenses) to which the U.S. Chamber may be or become subject as a result or arising out of any negligent act or omission by the participant relating to his or her participation in Institute.

## **Handling Concerns**

Institute is intended to be a safe, educational, and productive professional development experience for all participants. Any concerns should be brought to the attention of a Class Advisor, a member of the Board of Regents, or a member of the Institute staff promptly. Institute will do its best to resolve concerns quickly.

## **Handouts and Photocopies**

Participants have online access to presentations, recommended reading, and handouts for registered classes. Institute will provide workbook style handouts only in the classroom. To honor the rights of the authors of these materials, Institute cannot make copies without proper authorization and copyright permissions and does not provide handouts to participants for courses they did not attend.



# INSTITUTE GUIDELINES POLICIES & PROCEDURES



## **Harassment**

Institute maintains an environment that fosters learning and professional development for everyone who attends. Harassing behavior in any form, including sexual harassment, will not be tolerated. Harassing behavior will result in appropriate disciplinary action, which may include dismissal from the program with no reimbursement of expenses. Any concerns should be brought to the attention of a Class Advisor, a member of the Board of Regents, or a member of the Institute staff promptly. We will do our best to resolve concerns quickly.

## **Logo Usage**

Use of the U.S. Chamber logo or seal is not permitted under any condition by participants in the Institute program. The Institute logo may be used only after receiving express written consent from U.S. Chamber staff. Permission to use the Institute logo will be limited to specific cases, and the actual use must be approved in advance and in writing by Institute staff.

Upon consent, the Institute logo must only appear in Chamber blue (PMS color 294), black, or white and bear the registered trademark symbol. In addition, the logo cannot be distorted in any way. The following is not permitted under any circumstances: alteration of the logo; removal of elements or the trademark symbol; personalization; flipping, inverting, skewing, or stretching the logo; breaking apart or segmenting the logo; or adding elements.

The Chamber reserves the right to withdraw approval at any time.

## **Promotional Materials**

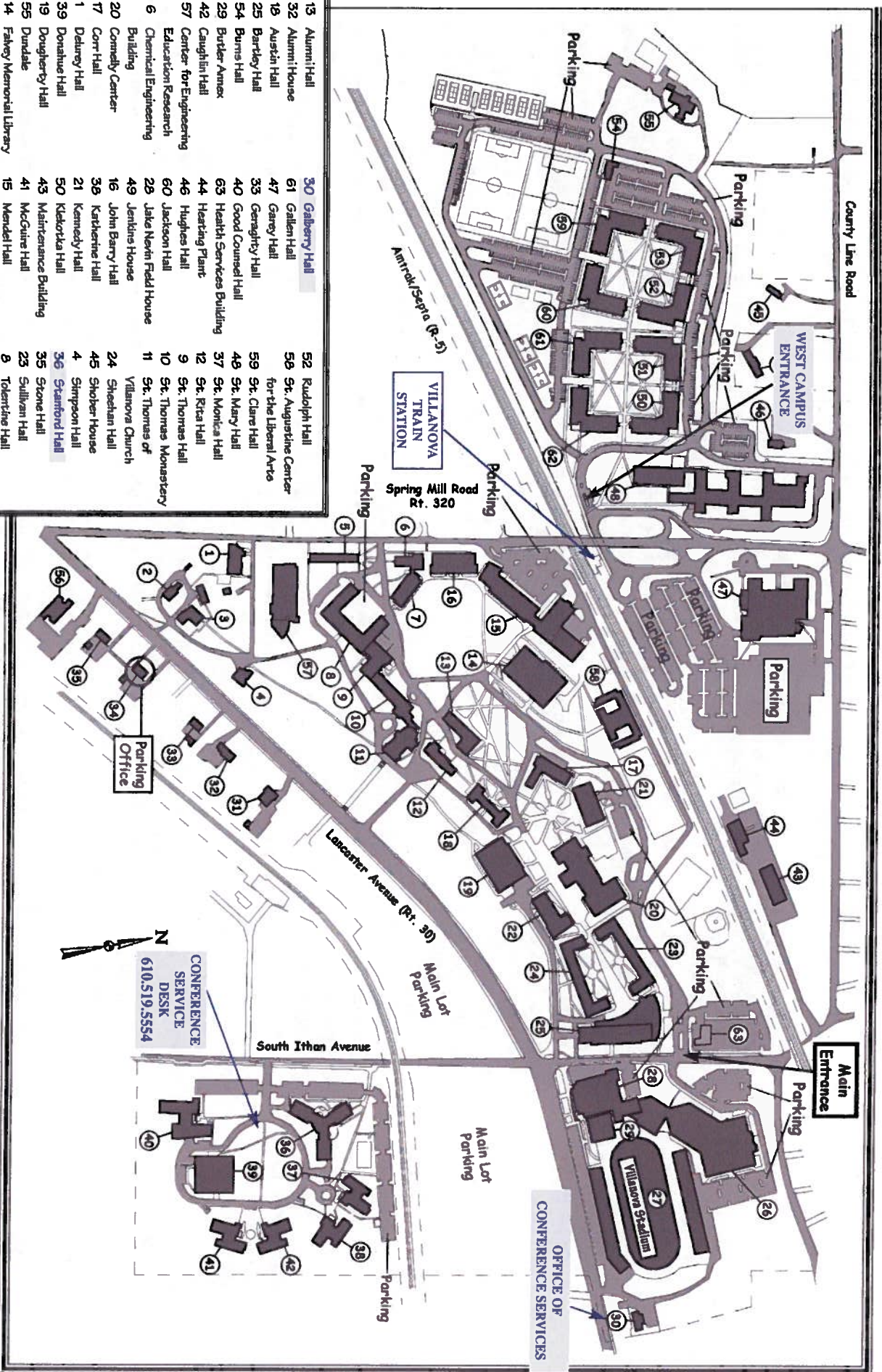
By enrolling in Institute, participants grant Institute the right to use, in promotional materials, their likeness or voice as recorded on or transferred to videotape, film, slides, audiotape, or other media.

## **Smoking**

Smoking is not permitted inside any building at Institute. Smoking is permitted only in designated outdoor areas.

## **Wireless Communications**

Electronic technology is allowed for classroom purposes to enhance learning



- 13 Alumni Hall
- 32 Alumni House
- 18 Austin Hall
- 25 Bartley Hall
- 54 Burns Hall
- 29 Butler Annex
- 42 Caughlin Hall
- 57 Center for Engineering Educational Research
- 6 Chemical Engineering Building
- 20 Comedy Center
- 17 Corr Hall
- 1 Doherty Hall
- 39 Donahue Hall
- 19 Dougherty Hall
- 55 Dundale
- 14 Fahey Memorial Library
- 62 Farley Hall
- 34 Farnell Hall
- 5 Fedigan Hall
- 56 Financial Services Building

- 30 Galberry Hall
- 61 Gallen Hall
- 47 Garry Hall
- 33 Geraghty Hall
- 40 Good Counsel Hall
- 63 Health Services Building
- 44 Heating Plant
- 46 Hughes Hall
- 60 Jackson Hall
- 29 Jake Neff Field House
- 49 Jenkins House
- 16 John Barry Hall
- 38 Karkhente Hall
- 21 Kennedy Hall
- 50 Klatorka Hall
- 43 Maintenance Building
- 41 McGuire Hall
- 15 Mendell Hall
- 2 Middleton Hall
- 31 Moriarty Hall
- 51 Moulden Hall
- 3 O'Dwyer Hall
- 26 Pavilion, The

- 52 Rudolph Hall
- 59 St. Augustine Center for the Liberal Arts
- 59 St. Clare Hall
- 48 St. Mary Hall
- 37 St. Monica Hall
- 12 St. Rita Hall
- 9 St. Thomas Hall
- 10 St. Thomas Monastery
- 11 St. Thomas of Villanova Church
- 24 Sheehan Hall
- 45 Shober House
- 4 Simpson Hall
- 36 Skamford Hall
- 35 Stone Hall
- 23 Sullivan Hall
- 8 Tolentine Hall
- 22 Vasey Hall
- 27 Villanova Stadium
- 53 Walsh Hall
- 7 White Hall

# VILLANOVA UNIVERSITY

Office of Conference Services  
 Galberry Hall - 3rd Floor • 610.519.7895/610.519.7580